

CIA INTERNAL USE ONLY

15 January 1965

TO :

FROM : Chief, Records Administration Staff/DDS

SUBJECT: Meeting of Records Officers, 27 January 1965

1. I am pleased to announce that the guest speaker for our meeting on 27 January will be

[REDACTED]

His topic will be "The Role of Reports Management in An Agency Management Information and Reporting Complex".

2. I hope that we can have a particularly good turn-out for this meeting and I look forward to seeing you there.

3. The meeting will be in Room 1E-78 at 10:30 A.M.

[REDACTED]

*For attendance,
(See Reverse)*

CIA INTERNAL USE ONLY

STAT

STAT

STAT

STAT

Approved For Release 2005/08/03 : CIA-RDP70-00211R000500040072-2

Approved For Release 2005/08/03 : CIA-RDP70-00211R000500040072-2